

The Convent Co-operative Limited Reconvened General Meeting

Venue: By Zoom

Date: 11th May 2021

Time: 7.00pm

Chair

Present: Farrokh Hessamian (FH), Jane Wilkinson (JW), Maureen Poole (MP), Monica Meighan (MM), Colin Thorpe (CT), Ashlea Yaw (AY), Daniel Yaw (DY), Eelco Molenaar (EM), Alexandra Baylis (AB), Janet Raffety (JR) ~~Chair,~~

Apologies: Lucy Barrick (LB), Moira Kane (MK), Hadi Kabanni (HK), Tess Cumming Bruce (TBC), Oliver Kehoe (OK), Diane Doyle (DD)

In Attendance: Lorraine Hayward (LH), Sarah-Jane Field (SJF)

MINUTES OF THE MEETING

1. APOLOGIES

The apologies were given out as above.

2. MINUTES OF THE LAST MEETING

The minutes were read out and Proposed by MP, seconded by FH as being accurate and correct.

3. MATTERS ARISING

None.

4. REPORT ON BEHALF OF THE CHAIR

- The estate continues to flourish and looks lovely.
- The day-to-day smooth running of the estate is in the capable hands of LH and her co-worker SJF.
- The lights behind the block and the one on the green are now up and running.
- The flooring in blocks stairs and corridors are under discussion.
- The new visitors' parking permits have been issued.
- The pigeon problem is ongoing. Concerned residents should email the office to register with details.

- JW has planted flowers by the side of the office, and I am sure she would appreciate some help – thank you JW.
- We hope to get the large flowerpots in situ down by the green by the end of the houses.

5. MAINTENANCE REPORT

- General maintenance going to plan.
- A couple of lights are broken and need attention.

6. FINANCE REPORT

- Q4 shared with meeting
- Lower spend than was expected due to Covid: tree works and block maintenance under budget
- NS&I paid out 2 years of interest
- 54 E was completely refurbished
- Rates refunded and office less occupied during lockdown – LH and SJF working from home and this needs to be addressed
- A new computer was purchased
- Promotion and training budget not spent

7. ESTATE MATTERS

- Area around the garage is being tended to. JW repeated any help from residents is welcome
- The ground in the fenced area rear of 2-38 Ericcson is resting and will re-open in due course
- JW and other committee members have had one meeting with a potential supplier and fitter of new flooring as part of research into whether their replacement can/should happen. LH said we might need to involve a surveyor and make sure the works falls within the right category – i.e., major decorations which could impact how or if it's done.

8. A.O.B.

- Residents have suggested looking into a more ecological lighting system
- We have a letter from residents on Santos Rd. LH has spoken to Sam Morgan (WBC Arboricultural Officer) who has said the trees are due to be inspected at the end of the summer. LH has replied to Santos Rd
- AB to organise a coffee morning for residents
- JR suggested a summer post Covid restriction get together outdoors

Date of next meeting : ~~19th October 2019~~ Reconvened 26th October
Meeting closed 7.35pm

Signed...
 Chairperson

Signature: 
 Jane Wilkinson (Nov 4, 2021 12:26 GMT)

Email: 