

The Convent Co-operative Limited

Reconvened

General Meeting

Venue: By Zoom and in the Convent Co-operative Office

Date: 8th March 2022

Time: 7.00pm

Present: Janet Raffety (JR) Jane Wilkinson (JW), Maureen Poole (MP) Chair, Colin Thorpe (CT), Alexandra Baylis (AB), Sheila Butcher (SB), Margaret Hayes (MH), Diane Doyle (DD), Cynthia Telesford (CT), Hadi Kabanni (HK), Monica Meighan (MM), Marcus Kyte (MK), Ashlea Yaw (AY), Sean Rakauskas (SR)

Apologies: Lucy Barrick (LB), Moira Kane (MK), Kim Clayton (KC), Su & Tom Apicella (S/A), Siovhan Crombie (SC), Kath Abrahams (KA), Sean, Aisling Stringer (AS)

In Attendance: Lorraine Hayward (LH), Sarah-Jane Field (SJF),

MINUTES OF THE MEETING

1.APOLOGIES

The apologies were given out as above.

2. DECLARATION OF INTERESTS

None

3.MINUTES OF THE LAST MEETING

Correction – 8. Estate matters - JW confirmed the trees that needing trimming (not all trees) by tree surgeon will be trimmed. JW approves, seconded by MP, all approved.

4. MATTERS ARISING

None.

5. REPORT ON BEHALF OF THE CHAIR (read by LH on MM's behalf)

- 2 kitchens and requires completed
- Ongoing adjustments to UVC windows
- Big increase in building material and labour costs, along with energy costs will impact services charges
- Still unable to find a reliable handyman
- More properties on the estate have been sold
- Successful bid for SIBS – media equipment for Zoom meetings, planters and soil for the estate
- Extra members for committee and sub-committee are needed and a power washer for the bin areas.

- Please read the newsletters as important information included. If you have any suggestions for the newsletter, please let the office know

6. MAINTENANCE REPORT

- a) drains needed repairing,
- b) fire doors being replaced, on the whole running smoothly apart from lack of handyman,
- c) looking to get block lights replaced by LEDs also looking at system that comes on when you walk in.
- d) Door on DDs block, intercom on HK block need attention

7. FINANCE REPORT

- a) In the budget, staff have a 4% raise
- b) Chequers have increased their prices by 7.1%,
- c) *Increased at rate of CPI 2.83%*
- d) Tree garden and fence maintenance is now spread over two years
- e) Budget for one new laptop

See Budget document for full details. JW propose the budget, HK second it, all approved.

8. ESTATE MATTERS

- a) Pigeon population still in issue
- b) Some damage from tree surgeon round the wild garden
- c) Proposed platinum party - plant a tree
- d) MP - suggested maybe we should not have the party because of Ukraine
- e) 6 or so planters need tending to - if anyone has any ideas what to plant with them.
- f) Big fence down on the estate - from ivy, sever the roots and not put it up on the fence.
- g) Will be doing out to look for a new cleaning contract - JW to find out who does her office
- h) Energy prices are rising exponentially. Investigations into a more energy efficient lighting system for the blocks is more urgent than ever.

8. A.O.B.

Date of next meeting : 3rd May 2022

Meeting closed 7.26pm

Signed...
Chairperson

Signature: MT Poole
MT Poole (May 12, 2022 14:50 GMT+1)

Email: [REDACTED]