

**THE CONVENT CO-OPERATIVE LIMITED**  
**NOTICE OF THE**  
**ANNUAL GENERAL MEETING**  
**Tuesday 11<sup>th</sup> July 2023**  
**7.00 pm**

On Zoom  
Meeting ID: See email  
Passcode: See email

**Or Join us in the Meeting Room 15 Chesterton Close**

**AGENDA**

1. Apologies
2. Minutes of the last meeting
3. Declaration of Interests
4. Finance Report  
Approval of the Annual Accounts – 2022/2023  
**A copy of the Audited Accounts will be available from the office upon request or can be found on the Co-op website [www.conventcoop.org.uk](http://www.conventcoop.org.uk).**
5. Appointment of Auditor 2023/24
6. Chairs Report
7. Nomination of Committee Members
8. Election of Committee Members
9. Resolution to Continue being Managed by Convent Co-operative
10. Estate Matters –
  - (i) Reduce Quorum for General Meetings
  - (ii) Remedial works 67 Ericcson Close
11. AOB

**Would any member unable to attend please advise the office a.s.a.p.**  
*The meeting will be recorded for minute taking purposes only*